

MAIL HANDLER EQUIPMENT OPERATOR, MH-05

FUNCTIONAL PURPOSE

Operates a jitney, fork-lift or pallet truck for the movement of mail, and performs other mail handler functions as required.

DUTIES AND RESPONSIBILITIES

1. Operates a jitney, fork-lift or pallet truck, as a qualified licensed driver in the performance of transporting mail within a postal facility.
2. Moves empty equipment utilized in transporting mail to storage or staging area.
3. Performs routine safety inspection of vehicular equipment utilized; reports deficiencies.
4. Observes established safety practices and requirements.
5. Performs other mail handler duties when not occupied as a licensed driver.

SUPERVISION

Supervisor, Distribution operations, or other designated supervisor.

SELECTION METHOD

Senior Qualified

BARGAINING UNIT

MAIL HANDLER

KEY POSITION REFERENCE

KP-0010

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