

SACK SORTING MACHINE OPERATOR, MH-05

FUNCTIONAL PURPOSE

Makes separations of sacks of mail on an electro-mechanical sack sorting machine by operation of a keyboard, applying machine codes to accomplish, without scheme examination, distribution by other than ZIP Codes, directs, alphabetical or geographic groupings. Must be able to demonstrate and maintain machine distribution at an average of at least 10 sacks per minute with an accuracy rate of 98 percent.

DUTIES AND RESPONSIBILITIES

1. Reads sack labels as sacks are fed on a conveyor to the operator; depresses combination of keys to set the triggering mechanism on the sack machine pallets to dump the sack at the desired destination runout belt or chute.
2. Pushes sack on to loader tray which trips automatically, dumping the sack on to the machine pallet the keying device has set to trigger at the destination runout.

SUPERVISION

Supervisor, Distribution Operations, or other designated supervisor.

SELECTION METHOD

Senior Qualified

BARGAINING UNIT

MAIL HANDLER

KEY POSITION REFERENCE

KP-0012

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