



National Postal Mail Handlers Union

Paul V. Hogrogian
National President

Michael J. Hora
National Secretary-Treasurer

June Harris
*Vice President
Central Region*

John A. Gibson
*Vice President
Eastern Region*

David E. Wilkin
*Vice President
Northeastern Region*

Lawrence B. Sapp
*Vice President
Southern Region*

Don J. Sneesby
*Vice President
Western Region*

December 4, 2020

To: Local Presidents
Regional Directors
National Executive Board

Fr: Charles R. Manago *CRM*
Contract Administration Representative

Re: **USPS delivers Mandatory Stand-Up Talk re: Operation Santa – letters and packages.**

Dear Sisters and Brothers:

Please find enclosed a copy of the above-referenced document from the Postal Service regarding Operation Santa – letters and packages.

The holidays are here and letters to Santa are coming in fast! The program is nationwide this year and here's what you need to know:

- Santa Claus has an official Postal Service address:
123 Elf Road, North Pole 88888.
- All letters with postage sent to this address — or sent just to “Santa Claus” — need to be placed in the mail stream.
- All automation sort plans should recognize the 123 Elf Road address and forward the letters. If letters are defaulting, please take photos of both front and back of the mail piece and email to OperationSanta@usps.gov.
- The Remote Encoding Center will forward letters addressed simply to “Santa” as long as each letter has a postage stamp.
- Letters to Santa with no postage stamp can be used for a local Operation Santa program, if one exists.
- **Do NOT** box up letters and send them to 123 Elf Road. The boxes will not be forwarded. If you see a box addressed to 123 Elf Road, please get it and email OperationSanta@usps.gov for instructions.
- If your location has letters to Santa that cannot be processed, please box them and forward to the address below:



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ROCKY MOUNTAIN DATA
PO BOX 17407
HOLLADAY UT 84117

This program will help thousands of children and families have a happy holiday this year when they otherwise might not. Thank you for your help in making this program possible.

Please review the attached and disseminate as you deem appropriate. Should you have any questions do not hesitate to contact the Contract Administration Department.

cc: Paul V. Hogrogian, National President
Michael J. Hora, National Secretary-Treasurer
Teresa L. Harmon, Manager CAD

Mandatory Stand-Up Talk

Dec. 4, 2020

USPS Operation Santa — letters and packages

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